

**2015 TENNESSEE CHAPTER SIERRA CLUB
REQUEST FOR FUNDING OR REIMBURSEMENT**

Type of Reimbursement: 501(c)4

501 (c)3 (Description of Activity must be completed in detail below)

Date: _____ Total Amount Requested: \$

Budget Class: _____

(The budget class is a REQUIRED field. Please see reverse side of this form for selection of classes. If you are unsure which class to enter, please contact Alice Demetreon at the address below.)

Check should be payable to:

Check should be mailed to: _____

Description of Activity: If 501(c)3 is checked above, please demonstrate how this expense meets the requirements of a charitable 501(c)3 project of the Sierra Club. Briefly describe the activity in terms of public interest litigation activity, non-lobbying contractor activity, public education, or a contribution to another charitable organization. Please attach all supporting documentation and IRS designation letters as required.

Reimbursement resulting from Ex-Com Vote? Existing Budget?

Sierra Group requesting check: _____

Phone # & email of person requesting check:

Position with Group or Chapter: _____

Tennessee Chapter Sierra Club requests that all reimbursement forms with supporting receipts and documentation be *electronically submitted to email at:

TNChapterTreasury@gmail.com

*Scanned documents in PDF is the preferred format. TN Chapter reserves the right to request original documents and receipts at anytime.

Treasury contact for questions or correspondence:

Alice Demetreon, Treasurer - Tennessee Chapter Sierra Club

229 N Elm - Whitwell, TN 37397

Home Phone 423-658-8241 - [Email: Demetreon1981@gmail.com](mailto:Demetreon1981@gmail.com)

501(c)4 Budget Class Codes

ADM(c)4-Chapter Chair
ADM(c)4-Conf Calls
ADM(c)4-General Administrative
ADM(c)4-Telephone
CDL(c)4-Legislative
CDL(c)4-Lobbyist
CDL(c)4-Lobbyist Travel Expense
CIL(c)4-Conservation Chair
CIL(c)4-Conservation Programs
CIL(c)4-Part-Time Cons Prog Coordinator
CIL(c)4-Teacher Education Travel
CIL(c)4-TN Conservation Voters
EAD(c)4-PAC - Administrative
FNC(c)4-Defenders
FNC(c)4-March Window
FNC(c)4-Other Fund-raising Cost of Goods
MST(c)4-Awards
MST(c)4-CCL Travel
MST(c)4-Chapter Directory
MST(c)4-Communications Committee
MST(c)4-National Trainings
MST(c)4-Temp Comm Assistant
NLR(c)4-Convio
NLR(c)4-Internet Email Alert System
NLR(c)4-Tennes-Sierran
SCB(c)4-Chapter Meetings
SCB(c)4-Chapter Secretary
SCB(c)4-Chapter Treasurer
SCB(c)4-Membership Committee
TNC(c)4-Outings Chair

501(c)3 Budget Class Codes

CCH(c)3-APIEL Sponsorship
CCH(c)3-Beyond Coal
CCH(c)3-Cherokee Forest Voices
CCH(c)3-Conservation Chair
CCH(c)3-Conservation Programs
CCH(c)3-EJ Conference - Memphis
CCH(c)3-EJ Education Project
CCH(c)3-Memphis Water Program
CCH(c)3-Part-time Cons Prog Coordinator
CCH(c)3-Part-time Cons Prog Coordinator –
Travel Reimb
CCH(c)3-Sustainable TN (Sponsorship)
CCH(c)3-Tennessee RiverKeeper
CCH(c)3-TN Forest Council
CCH(c)3-TN Wild
CCH(c)3-Volunteer Travel Expense
CCH(c)3-Watauga RiverKeepers
CCH(c)3-Waysouth Donation
CLA(c)3-Other Legal Actions